



IQAC Department

Action Taken Report (ATR)

ATR for the Meeting on Date: 13 April 2019, Time: 11:30 AM



Agendas:

- 2. Syllabus completion**
- 3. Infrastructure augmentation**
- 4. Budget and expenses of the college**

Dear IQAC Members,

This Action Taken Report (ATR) provides an update on the actions taken regarding the agendas discussed during the meeting held on Date: 13 April 2019 at 11:30 AM. Please find below the status of selected agendas:

2. Syllabus completion:

- The progress of syllabus completion for various courses was reviewed.
- Faculty members and subject coordinators provided updates on the coverage of topics and completion of syllabi as per the prescribed timelines.
- Any areas of concern or gaps in syllabus coverage were identified and addressed through remedial measures.
- Additional teaching resources, such as reference materials, online resources, and guest lectures, were utilized to enhance the learning experience and ensure comprehensive syllabus coverage.
- Regular monitoring and coordination among faculty members were carried out to maintain a consistent pace of syllabus completion.



3. Infrastructure augmentation:

- A comprehensive assessment of the college's infrastructure was conducted.
- Identified areas for augmentation included classrooms, laboratories, library, and common areas.
- Necessary repairs, renovations, and additions were made to upgrade and enhance the infrastructure.
- Upgraded facilities and improved amenities were provided to create a conducive learning environment for students.
- Adequate resources, equipment, and technology were procured to support academic activities and promote student engagement.

4. Budget and expenses of the college:

- The budget for the academic year was reviewed, and expenditures were assessed.
- Budget allocation and utilization were done in accordance with the approved plans and priorities.
- Adequate funds were allocated for various academic and non-academic initiatives, including faculty development, student support, infrastructure development, and research activities.
- Regular monitoring of expenses was carried out to ensure transparency and accountability in financial matters.

We are pleased to inform you that substantial progress has been made in all the mentioned agendas. The actions taken have positively impacted the syllabus completion, infrastructure facilities, and efficient utilization of the college's budget.

We express our appreciation to all IQAC members for their active involvement, valuable suggestions, and dedicated efforts in implementing these initiatives. Your contributions have been vital in achieving the desired outcomes.

Should you have any further suggestions or recommendations, please feel free to share them with us. We value your continued support and commitment to the continuous enhancement of our institution.

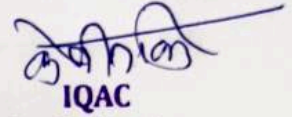
Thank you for your cooperation and dedication.

Best regards,

Minutes recorded by:

Kishor Bhausahab Take

Co-ordinator, IQAC



IQAC
Co-Ordinator

**Marutraoji Ghule Patil Arts, Commerce
and Science College, Ahmednagar**

Approved by:

Dr. Tukaram Manikrao Varat

[Signature of Chairman, IQAC]

[Date]



PRINCIPAL
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