



Bahujan Hitay , Bahujan Sukhay!
Janata Shikshan Prasarak Mandal's
**MARUTRAOJI GHULE PATIL ART'S,
COMMERCE AND SCIENCE COLLEGE**

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Online College Code No-C02430

ID No.PU/AN/ACS/111/2009

College Code No.893,

Pun.Code-CAAA017120

Principal Dr.T.M.Varat (M.A.M.Phil.Ph.D.)

Department of IQAC

Action Taken Report (ATR)

ATR for the Meeting on Date: 13 July 2017, Time: 11:30 AM



Agendas:

- 1. Details about dead stock in college (e.g., tables, chairs, blackboards)**
- 2. Tree plantation**
- 5. Distribution of workload to teachers**

Dear IQAC Members,

This Action Taken Report (ATR) is to provide an update on the actions taken regarding the agendas discussed during the meeting held on Date: 13 July 2017 at 11:30 AM. Please find below the status of Selected agendas:

1. Details about dead stock in college:

- A comprehensive inventory of all dead stock items, including tables, chairs, and blackboards, was conducted.
- The condition and usability of each item were assessed, and a list of damaged or unusable items was compiled.
- The maintenance department has initiated the disposal process for the identified items, following the college's guidelines and regulations.
- Efforts have been made to repair salvageable items to ensure their continued use within the college.



2. Tree plantation:

- A dedicated committee was formed to oversee the tree plantation initiative.
- Suitable species of trees were identified based on their compatibility with the local climate and environmental conditions.
- The committee conducted site visits to determine appropriate locations for tree plantation within the college campus.
- Collaboration was established with local nurseries to procure saplings of the selected tree species.
- A schedule for the tree plantation drive was prepared, considering the favorable seasons for tree growth and maintenance.
- The committee organized awareness programs and encouraged student and faculty participation in the tree plantation initiative.

5. Distribution of workload to teachers:

- The workload distribution among teachers was reviewed, taking into account their expertise, qualifications, and teaching requirements.
- The academic department held discussions with faculty members to understand their preferences and areas of expertise.
- Efforts were made to distribute the workload evenly, considering the teaching load, administrative responsibilities, and research commitments of each faculty member.
- The workload distribution plan was shared with the faculty members, and feedback was sought to ensure fairness and transparency.

We assure you that these agendas were given due importance, and appropriate actions have been taken to address them. The respective committees and responsible individuals have been actively working to implement the planned actions.

We appreciate the valuable suggestions and inputs provided during the meeting, which have contributed to the progress achieved so far. Your continued support and cooperation are vital for the successful execution of these initiatives.



If you have any further suggestions or recommendations, please feel free to share them with us. We value your feedback and strive to continuously improve the quality assurance processes.

Thank you for your participation and commitment to the betterment of our institution.

Best regards,

Minutes recorded by:

Kishor Bhausahab Take

Co-ordinator, IQAC

IQAC

Co-Ordinator

**Marutraoji Ghule Patil Arts, Commerce
and Science College, Ahmednagar**

Approved by:

Dr. Tukaram Manikrao Varat

[Signature of Chairman, IQAC]

[Date]

PRINCIPAL

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