



Bahujan Hitay , Bahujan Sukhay!
Janata Shikshan Prasarak Mandal's
**MARUTRAOJI GHULE PATIL ART'S,
COMMERCE AND SCIENCE COLLEGE**

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Online College Code No-C02430

ID No.PU/AN/ACS/111/2009

College Code No.893,

Pun.Code-CAAA017120

Principal- S.M.Kurhade (M.Sc.Ph.D)

IQAC Department

Action Taken Report (ATR)

ATR for the Meeting on Date: 13 July 2020, Time: 11:30 AM

Agendas:

- 1. New CBCS syllabus for the Second year**
- 2. Budget and expenses**
- 4. Online lectures due to COVID-19**

Dear IQAC Members,

This Action Taken Report (ATR) is to provide an update on the actions taken regarding the agendas discussed during the meeting held on Date: 13 July 2020 at 11:30 AM. Please find below the status of selected agendas:

1. New CBCS syllabus for the Second year:

- A committee was formed to review the new CBCS syllabus for the Second year.
- The committee conducted a detailed analysis of the syllabus, comparing it with the existing curriculum.
- Faculty members were assigned the task of mapping the courses and identifying any gaps or modifications required.
- Feedback from students and faculty members was collected to ensure the suitability and relevance of the syllabus.
- The revised syllabus was presented to the academic board for approval.
- The implementation plan, including faculty training and resource allocation, was developed and shared with the departments.
- Timelines were established for syllabus revision, preparation of teaching materials, and faculty readiness.





2. Budget and expenses:

- The finance committee reviewed the college budget and analyzed the expenses incurred during the previous year.
- Budget allocation for the current academic year was discussed, considering the challenges posed by the COVID-19 pandemic.
- The committee prioritized essential areas such as infrastructure maintenance, student support services, and digital learning resources.
- Cost optimization measures were implemented to ensure efficient utilization of funds without compromising the quality of education.
- Regular monitoring of expenses and periodic reviews were initiated to ensure effective financial management.

4. Online lectures due to COVID-19:

- The college swiftly transitioned to online lectures and virtual learning platforms in response to the COVID-19 pandemic.
- Faculty members received training and support to adapt their teaching methodologies to the online environment.
- Digital learning resources, including e-books, online study materials, and video lectures, were made available to students.
- A schedule for online lectures and assessments was prepared and communicated to students.
- Feedback mechanisms were established to gather students' feedback on the effectiveness of online lectures and address any challenges they faced.
- Technical support and infrastructure enhancements were provided to ensure smooth online learning experiences.

We assure you that these agendas were given due importance, and appropriate actions have been taken to address them. The respective committees and responsible individuals have been actively working to implement the planned actions.

We appreciate the valuable suggestions and inputs provided during the meeting, which have contributed to the progress achieved so far. Your continued support and cooperation are vital for the successful execution of these initiatives.



If you have any further suggestions or recommendations, please feel free to share them with us. We value your feedback and strive to continuously improve the quality assurance processes.

Thank you for your participation and commitment to the betterment of our institution.

Best regards,

Minutes recorded by:

Sayed Hamid Sharfuddin

Co-ordinator, IQAC

IQAC

Co-Ordinator

**Marutraoji Ghule Patil Arts, Commerce
and Science College, Ahmednagar**

Approved by:

Dr. Sudhakar Murlidhar Kurhade

[Signature of Chairman, IQAC]

[Date]

PRINCIPAL

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