



Bahujan Hitay , Bahujan Sukhay!  
Janata Shikshan Prasarak Mandal's  
**MARUTRAOJI GHULE PATIL ART'S,  
COMMERCE AND SCIENCE COLLEGE**  
Ahmednagar, 414111 Ph.No. 0241-2779497  
Web-www.mgpcollege.com. e-mail-mgpcollege@gmail.com



Online College Code No-C02430

ID No.PU/AN/ACS/111/2009

College Code No.893,

Pun.Code-CAAA017120

**Principal- Dr.T.M.Varat (M.A.M.Phil.Ph.D.)**

**Ref. No- IQAC/2019-2020**

**Date 18/04/2020**

**IQAC Department**

**Meeting Notice**

**Note – Due to pandemic please follow all the norm of physical Distancing.**

**Details of Meeting**

**Date:** 13 Apr 2020

**Time:** 11:00 Am

**Location:** Principal Office, Marutraoji Ghule Patil College, Ahmednagar.

Dear IQAC Members,

We hope this notice finds you well. We are pleased to inform you that the second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2019-20 has been scheduled. Your presence at the meeting is highly valued as we discuss important matters pertaining to the progress and quality enhancement of our institution.

Meeting Agenda:

1. Schedule of online lectures
2. Guidance for online lectures
3. COVID-19 measures taken by staff
4. Issues of online exams
5. Issues of online practical exams



Department of IQAC

Marutraoji Ghule Patil Arts, Commerce and Science College, Ahmednagar. 414111





Members in attendance:

1. Dr. Tukaram Manikrao Varat -Chairman *Zhn.*
2. Karbhari Yadav Najan -Management Representative *Najan*
3. Dr.Kisan Rangnath Pisal -Senior Teacher *Pisal*
4. Kishor Bhausahab Take -Co-ordinator (IQAC) *Take*
5. M M Tambe -Academic External Expert *Tambe*
6. Vaibhav Ramdas Shinde -Industry Expert *Shinde*
7. Pravin Vishnu Dalvi -Registrar *Dalvi*
8. Avinash Karbhari Aher -Administrative *Aher*
9. Sujit Sunil Thombare -Alumni *Sujit*

Your active participation and valuable inputs are crucial as we continue our efforts to ensure the quality and excellence of our institution, especially in the face of the current challenging circumstances. We request you to mark your calendars and make the necessary arrangements to attend the meeting.

Your commitment to the betterment of our institution is greatly appreciated. We look forward to engaging discussions and constructive outcomes at the meeting.

Thank you for your cooperation.

Best regards,

*Zhn.*  
**Dr. Tukaram Manikrao Varat**

**Principal**  
**PRINCIPAL**  
**Marutraoji Ghule Patil Arts,**  
**Commerce & Science College**  
**Nagapur, Ahmednagar**  
**College Code-893**

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**Principal- Dr.T.M.Varat (M.A.M.Phil.Ph.D.)**

**IQAC Department**

**Minutes of Meeting**



**Date:** 13 Apr 2020

**Time:** 11:00 AM

**Location:** Principal Office, Marutraoji Ghule Patil College, Ahmednagar.

**Attendees:**

1. Dr. Tukaram Manikrao Varat -Chairman *Thn.*
2. Karbhari Yadav Najan -Management Representative *Najan*
3. Dr.Kisan Rangnath Pisal -Senior Teacher *IP-118*
4. Kishor Bhausahab Take -Co-ordinator (IQAC) *Take*
5. M M Tambe -Academic External Expert *Tambe*
6. Vaibhav Ramdas Shinde -Industry Expert *Shinde*
7. Pravin Vishnu Dalvi -Registrar *Dalvi*
8. Avinash Karbhari Aher -Administrative *Aher*
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**Agenda:**

1. Schedule of online lectures
2. Guidance for online lectures
3. COVID-19 measures taken by staff
4. Issues of online exams
5. Issues of online practical exams





## Proceedings:

1. The meeting was called to order by Dr. [Name], the Chairman of IQAC.
2. Schedule of online lectures:
  - The schedule for conducting online lectures was discussed.
  - [Name], the Co-ordinator, IQAC, shared the proposed timetable and sought feedback from the members.
  - Modifications, if any, were made to ensure a well-structured and feasible online lecture schedule.
3. Guidance for online lectures:
  - The members discussed strategies and guidelines for conducting effective online lectures.
  - Best practices for maintaining student engagement, interaction, and active participation were shared and discussed.
  - Suggestions for utilizing technology tools and resources for enhancing the quality of online teaching were given.
4. COVID-19 measures taken by staff:
  - The members shared the measures taken by the staff to ensure the safety and well-being of students during the COVID-19 pandemic.
  - Precautionary steps, such as sanitization, social distancing, and compliance with government guidelines, were discussed.
  - The importance of regular communication and support for students during these challenging times was emphasized.
5. Issues of online exams:
  - Challenges and concerns related to conducting online exams were discussed.
  - Members shared their experiences and suggestions for ensuring fairness, integrity, and authenticity in online assessments.
  - Strategies for minimizing technical difficulties, maintaining confidentiality, and addressing the concerns of students were deliberated upon.

6. Issues of online practical exams:

- The unique challenges associated with conducting practical exams online were addressed.
- Possible solutions, such as virtual simulations, remote experimentation, and alternative assessment methods, were discussed.
- The importance of providing adequate guidance and support to students during online practical exams was emphasized.

7. Any other topics or issues discussed during the meeting.

8. The next meeting date and time:

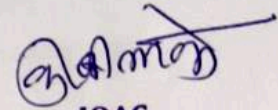
- The next meeting was scheduled for 16 July 2020 at 11:30 AM.
- The location of the next meeting will be communicated later.

9. The meeting was adjourned by Dr. Tukaram Manikrao Varat, the Chairman of IQAC.

**Minutes recorded by:**

Kishor Bhausahab Take

Co-ordinator (IQAC)



**IQAC**

**Co-Ordinator**

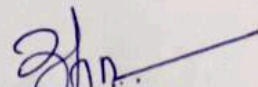
**Marutraoji Ghule Patil Arts, Commerce  
and Science College, Ahmednagar**

**Approved by:**

Dr. Tukaram Manikrao Varat

[Signature of Chairman, IQAC]

[Date]



**PRINCIPAL**

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